



**Dr. D. Y. Patil Medical College, Hospital and Research Centre**  
Pimpri, Pune: 411 018  
NABH/NABL Accredited Hospital  
**Dr. D. Y. Patil Vidyapeeth, Pune**  
**(Deemed to be University)**  
**(Accredited (3<sup>rd</sup> Cycle) by NAAC with CGPA of 3.64 on four-point scale at**  
**"A++" Grade)**  
**(ISO 9001:2015 and 14001:2015 Certified University)**

Ref. No.: DYPMC/SS/ /2024

Date: /05/2024

## **PHARMACO - THERAPEUTIC COMMITTEE**

### **OBJECTIVE**

- To formulate and implement the policies and procedure relating to pharmacy services and medication usage.
- To formulate and implement the hospital formulary and update the same at regular interval.
- To define and establish a framework for reporting and analysing of adverse drug events.
- To design and implement methods for ensuring the safe prescribing, distribution, administration, and monitoring of medication.
- To document the policies and procedures to guide the usage of narcotic drugs and psychotropic substances in the institution.

### **FUNCTIONS**

- Shall be responsible for creating and maintaining a drug formulary, approves branded drugs and disposables.
- Shall create policies and prescribe procedure for procurement, storage, formulary, prescription, dispensing, administration, monitoring and usage of all medications used in the organization.
- Shall ensure effective implementation of these policies.
- Shall meet once in three months.

### **MEMBERSHIP**

- Dean (chairperson)
- CEO Hospital
- Medical Superintendent.
- Medical Director
- Director, Operations & Business Development.
- Deputy Registrar
- HOD Pharmacology (Chairperson)
- Representative of Medicine and allied.

- Representative of Surgery and allied.
- Pharmacovigilance Officer.
- Administrative officer.
- HOD purchase
- Pharmacy purchase officer.
- Manager pharmacy(secretary)
- Pharmacist.
- Nursing Director.
- Microbiologist
- ID Physician
- Clinical Pharmacologists.
- Quality Manager

### **FREQUENCY OF MEETINGS**

- The Committee shall meet minimum 4 times per year and at the call of the Chair.

### **QUORUM**

- 50% of membership

### **MEETING VENUE**

- As decided by the chairperson.

### **CIRCULATION**

- Minutes are circulated to all Committee members and management within a week.

### **REPORTING RELATIONSHIP**

- Management through proper channel.

### **EVALUATION**

- Evaluation to be completed by the next meeting.

This Committee is amended & updated on 20/07/2023

  
**Dr. J. S. Bhawalkar**  
**Dean**